

HOST Board Meeting Agenda General Meeting #1

Date: 11 January 2023

Present: Becky Campo, Mary Miranda, Rebekah Miranda, Mayra Rojas, Yolanda Magaña, Carlos Roque, Sherril Lex, Shirley Ramirez

Meeting Start: 5:46PM

Meeting End: 6:44PM

1. Opening Prayer
2. Approval of previous minutes
3. IRS Update
 - a. Civil penalty waived by the IRS
 - b. Becky and Mary will work on the reinstatement of 501c3
4. Financial Report
 - a. Previous Balance: \$174.13
 - b. +\$625 Chili Cook Off
 - c. +\$65 deposit
 - d. -\$101.50 Stanislaus County tax
 - e. -\$40 Pest control for December
 - f. -\$40 Pest control for January
 - g. Current Balance: \$682.63
5. Host House Fire Alarm System
 - a. Mary was notified by Johanna from the city regarding the faulty alarm system in the HOST House. Mary contacted Carlos for help. He took pictures of the alarm system and it was not finished. The fire dept was supposed to get back with him.
 - b. According to Johanna, Cambridge notified her of the faulty fire alarm at the Host House. The Fire Marshal could not approve the use of HOST kitchen until there is a working fire alarm. Johanna called Dawn, the Host & Naomi Manager, and found out that the smoke alarm and sprinkler are working, which according to the Municipal Code, is all that is needed and not required for the alarm system to be connected to a 3rd party

(ADT). However the latter may be required due to the updated commercial kitchen and Johanna is reconfirming this with the Fire Marshal. Will notify Mary what he says. Johanna also mentioned that if HOST decides to get the system fixed, the contractor can fix it for \$10k.

- c. Carlos will check the paper trail if the alarm system was part of the kitchen update contract or not. If it is then it should have been done.
- d. We should be within our rights to ask for permission regarding Cambridge finances so we know what they are spending on and how much.
 - i. We *need* to know where all the money went, we need to ensure accountability

6. Winter Drive

- a. Collecting blankets, socks, and winter coats especially for men
- b. Some of the homeless are saying they need tarp

7. Other Updates

- a. Need to update MOU and sort out boundaries and responsibilities of each side; draft a formal letter talking about a good time to meet and who needs to show up
 - i. Joanna previously mentioned she can help draft a formal letter to Cambridge
 - 1. Mary will contact Johanna and update Becky by next Monday, Jan 16
 - ii. The letter needs to contain:
 - 1. Finances
 - 2. Changes to the MOU
 - 3. The kitchen-- specifically the fire alarm system
 - 4. Demand transparency; need receipts, quarterly updates
- b. Yolanda suggests we talk to the homeless and ask why some of them refuse to go to the homeless shelter
 - i. Many said dependency problem and/or do not want to be clean and sober

8. Next Meeting

- a. Wednesday Jan 25, 2023 @ 5:30PM

9. Closing Prayer