

# HOST House Board Agenda

## Meeting #1

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**Date:** 8 January 2021

**Present:** Norma Plaughter, Martin Salmon, Paula Obledo, Grace McCord, Mary Miranda, Rebekah Miranda

**Absent:** Saramaria Rangel

**Meeting Start:** ~5:30

**Meeting End:** ~6:30

1. Opening Prayer
2. Grace McCord – To Be Voted As Official Member
  - a. Approved last meeting
3. State Grant Update – Martin
  - a. Martin is waiting on response to show letters and flyers about HOST and get funding
  - b. Been in (infrequent) communication, trying to get in partner with them
  - c. (Phase 1) First deadline extended to Jan 13th... but focus on phase 2
  - d. Need someone to take over Grant responsibility
4. Treasurer Report – IRS, Finances, Tax Welfare Exempt, Other Grants
  - a. Reimbursement from Cambridge, money from boy scouts, total is equalled to \$2391.14
  - b. Waiting on OCC for tax welfare exempt
  - c. IRS sent letter of warning to seize property, but on hold for 9-10 weeks because we're new and we need to write a letter
  - d. Tax exempt → no employees now but there were 2 in 2017 and need to get in contact with one of them
5. Comcast – Change to Basic Plan and Notify Cambridge
  - a. Cambridge will pay for utilities, but don't know about comcast because we are unsure if that counts as a utility (but *should* count as utilities)
    - i. Norma will notify them
  - b. But they only will pay for a year as of now, need to meet with them to make this indefinite
6. Fundraising Flyer
  - a. Will mail out to local businesses, churches, Fr. Rex

- b. Also have it online to post and email
  - i. Who has access to HOST House FB page?
  - ii. Need to be updated?
  - iii. Website also needs to be updated
    - 1. Connect with FB and make sure all info is the same
- 7. Next Meeting
  - a. Tuesday, Feb.9
- 8. Closing Prayer